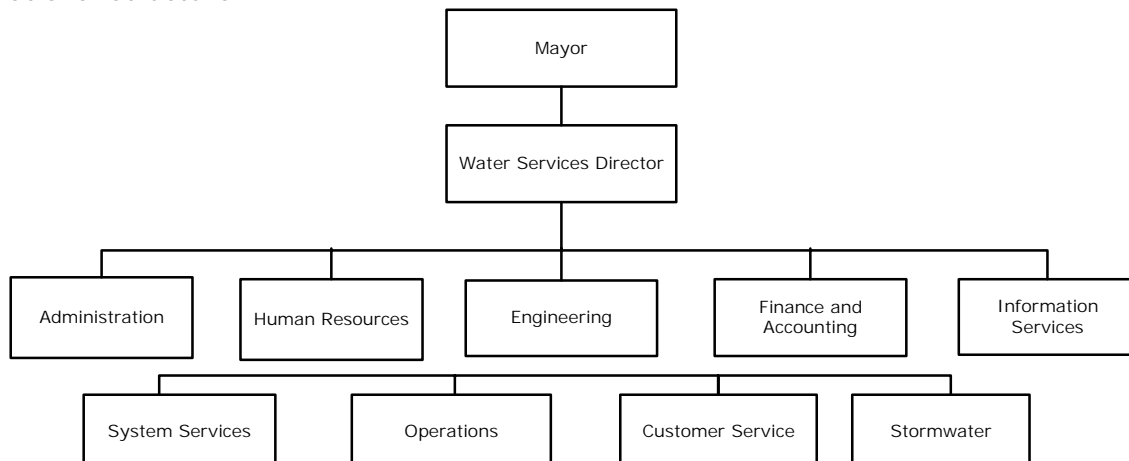


65 Water and Sewer Services Fund-At a Glance

Vision	To be our community's trusted choice for water and wastewater services.			
Mission	To proudly serve our community by providing vital, safe and dependable water and wastewater services in an innovative and competitive manner.			
Budget Summary		<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>
	Expenditures and Transfers:			
	W&S Revenue	\$0	\$0	\$170,724,402
	W&S Operating	66,500,000	67,500,000	71,280,000
	W&S Operating Reserve	-140,000	40,000	151,202
	Stormwater	0	701,064	13,572,000
	Special purpose funds	100,190,000	99,044,500	99,293,200
	Total Expenditures	<u>\$166,550,000</u>	<u>\$167,285,564</u>	<u>\$355,020,804</u>
	Revenues and Transfers:			
	Charges, Commissions, & Fees	\$0	\$0	\$157,121,400
	Other Governments	0	0	0
	Other Program Revenue	0	0	9,830,000
	Total Program Revenue	<u>\$0</u>	<u>\$0</u>	<u>\$166,951,400</u>
	Non-program Revenue	0	0	0
	Transfers	0	0	188,518,200
	Total Revenues	<u>\$0</u>	<u>\$0</u>	<u>\$355,469,600</u>
Positions	Total Budgeted Positions	741	781	765
Contacts	Dir. of Water & Sewer Services: Scott Potter email: scott.potter@nashville.gov Financial Manager: Cooper Chilton email: cooper.chilton@nashville.gov 1600 2 nd Avenue North 37208 Phone: 862-4500 FAX: 862-4929			

Organizational Structure



65 Water and Sewer Services Fund-At a Glance

Budget Highlights FY 2003

Administration:	
• Transfer to new Stormwater Fund*	\$4,540,060
• Reduction in salaries and fringes	-346,884
• All other cost reductions (net)	-111,080
Subtotal	4,082,096
Finance and Accounting:	
• Increase in salaries and fringes	165,081
• Increase in insurance for liability and property damage	100,000
• Increase for management consultant services	70,000
• All other cost reductions (net)	-7,935
Subtotal	327,146
Information Services:	
• Increase in salaries and fringes	100,901
• Increase for software consultant fees	301,300
• Increased information systems charges	110,948
• Reductions in office equipment maintenance charges	-323,500
• All other cost reductions (net)	-164,775
Subtotal	24,874
Customer Services:	
• Decrease in salaries and fringes	-73,162
• Increases for new water meters and repair parts	358,000
• Increased postage and deliver service charges	125,000
• Decreased costs of utility performance consultants	-295,000
• All other cost increases (net)	18,372
Subtotal	133,210
Engineering:	
• Increase in salaries and fringes	2,344,576
• Offsetting credit for recovered expense capital	-2,275,000
• All other cost decreases (net)	-89,850
Subtotal	-20,274
Systems Services:	
• Increase in salaries and fringes	420,664
• Increased cost of road and street repairs	120,000
• Increased telecommunication charges	58,000
• Increased cost of auto repair parts	50,000
• Offsetting credit for recovered expense capital	-1,000,000
• All other cost reductions (net)	-345,626
Subtotal	-696,962
Operations:	
• Decrease in salaries and fringes	-187,729
• All other cost increases (net)	117,687
Subtotal	-70,042
Total	\$3,780,048

*All Stormwater activities in Metro have been consolidated within the Water and Sewer Department. The FY 03 funding for these activities is as follows:

Expenses	\$ 7,377,000
Capital	<u>\$ 6,195,000</u>
Total	\$13,572,000

Overview

ADMINISTRATION

The Administration Division is responsible for setting goals and objectives for the department and insuring that they are met. Duties include recommending and overseeing policy initiatives, settings goals and objectives and monitoring organizational performance.

HUMAN RESOURCES

The Human Resources (HR) Division is responsible for maintaining a safe, healthy, and satisfied workforce. Occupational health nurses are provided by the division to treat work-related injuries. Safety coordinators inspect the workplace for violations and provide employee training. Human Resources also maintains personnel files and coordinates employee training.

ENGINEERING

The Engineering Division is responsible for providing technical support to the department. The division maintains files showing the location and specifications for all water and sewer lines in the county, provides expert assistance for the installation of new sewer and water lines, monitors sewer and water infrastructure, and reviews and approves construction plans for compliance with regulations.

FINANCE AND ACCOUNTING

The Finance and Accounting Division is responsible for the preparation and management of the budget. Duties include purchasing, payroll, accounts payable, accounts receivable, and fixed asset accounting.

INFORMATION SERVICES

The Information Services Division is responsible for the enhancement and support for business applications running on both mainframe and client-server platforms.

SYSTEM SERVICES

The Systems Services Division is responsible for construction and repair of all water and sewer lines. They are also responsible for responding to consumer water and sewer complaints on a 24-hour, seven-day-a-week basis.

OPERATIONS

The Operations Division is responsible for the operation of two water treatment plants and three wastewater treatment plants. The water treatment plants can treat a combined 180 million gallons a day, over 300 gallons per day for every resident. The wastewater treatment plants have a treatment capacity of 381 million gallons a day.

65 Water and Sewer Services Fund-At a Glance

CUSTOMER SERVICE

The Customer Service Division is responsible for establishing and maintaining customer accounts, reading meters and processing bills. The division is responsible for managing over 150,000 accounts a month. The Division also responds to customer service calls.

STORMWATER

Stormwater is rainwater plus anything the rain carries along with it. In urban areas, rain that falls on the roof of

a house, or collects on paved areas like driveways, roads and footpaths is carried away through a system of pipes that is separate from the sewerage system.

The Stormwater Division reviews all grading, drainage, and erosion control plans for compliance with mandated stormwater management guidelines. It works closely with the Codes Administration on the issuance of permits. It also maintains official flood insurance rate maps and provides flood information to the public.

65 Water and Sewer Services Fund-Performance

Objectives	Performance Measures	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
HUMAN RESOURCES					
1. Employee/supervisor ratio.	Maintain appropriate employee/supervisor ratio	671/120	671/120	652/98	continual downward trend
2. Work force composition.	Percentage of male, female, ethnicity in work force compared to ratio in community	MWS/Census M=83/48 F=17/52 W=74/65 Min=26/35	MWS/Census M=83/48 F=17/52 W=74.65 Min=26/35	MWS/Census M=84/48 F=16/52 W=72/65 Min=28/65	na
3. Compliance with OSHA violations.	Number of OSHA violations	0	0	0	0
ENGINEERING					
1. Compliance with Capacity Management Plan.	Number of noncompliance	0	0	0	0
2. City low water pressure system capacity.	Capacity	2.5:1	2.5:1	2.4:1	2.3:1
FINANCE AND ACCOUNTING					
1. Financial management trends: Maintain bond rating, maintain bond covenant.	Revenue must equal 110% of operating expenses plus debt service	yes	yes	yes	yes
2. Actual vs. budgeted expenditures.	Meeting operating budget	yes	yes	yes	yes
3. Financial reporting.	Delivering expenditures vs. budget reports within 3 days of cut-off date (prepare financial by the 15 th of month)	yes	yes	yes	yes
Stores Management Section					
1. Reduce inventory level.	Continual decrease in level of inventory	yes	yes	Yes	yes
INFORMATION SERVICES					
1. Service requested resolution time.	Percentage requests by type of responded to within standard timeframes	not tracked	not tracked	97%	98%
2. Server and Network availability time.	Percentage of time available, normal/non-normal business hours Server Network	99%	99%	99%	99%
SYSTEMS SERVICES					
1. Sewer lines services.	Percentage of sewer lines services in the system (footage by total footage)	22%	22%	24% (prorated)	26% (projected)

65 Water and Sewer Services Fund-Performance

Objectives	Performance Measures	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
2. Water valves serviced.	Percentage of water valves serviced in the system (number by total number)	13%	13%	14% (prorated)	16% (projected)
3. Fire hydrants serviced.	Percentage of fire hydrants serviced in the system (number by total number)	46%	46%	53% (prorated)	58% (projected)
Fleet Maintenance					
1. Work orders completed.	Initiated vs. completed	99%	99%	85%	99%
2. Fleet availability.	Percentage of fleet that is available for daily use	95%	95%	96%	98%
OPERATIONS					
Water					
1. Compliance with primary SDWA standards.	Number of violations of SDWA primary standards	1	1	0	0
2. Compliance with secondary SDWA standards.	Number of violations of SDWA secondary standards	1	1	0	0
3. Cost of per million gallons treated water.	Cost of treatment/1000 gallons: People, chemical, energy (KWH/1000 gallons)	na	na	\$281	na
4. No violations of state laws.	Number of violations received	0	0	0	0
Wastewater					
1. Compliance with discharge effluent quality.	Number of violations with Clean Water Act	0	8	0	0
2. Compliance with Commissioner's Order overflow abatement.	Number of overflow in violation of Commissioner's Order	0	0	0	0
3. Cost of per million gallons treated wastewater.	Cost of treatment/1000 gallons: People, chemical, energy (KWH/1000 gallons)	na	na	\$437	na
4. No violations of state laws.	Number of violations received	0	0	0	0
CUSTOMER SERVICE					
1. Meters Read.	a. Percentage of meters read	80%	80%	90%	100%
	b. Percentage of accurate reads	99.8%	99.8%	99.8%	99.8%

65 Water and Sewer Services Fund-Performance

Objectives	Performance Measures	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
2. Phone calls handled.	a. Percentage of calls handled within three minutes	not tracked	not tracked	95%	100%
	b. Number of calls waiting in que	na	na	<1% *new syst. In place	0
3. Payment of bill.	a. Percentage of customer bills paid fully within 45 days	not tracked	not tracked	not tracked	not tracked
	b. Number of cut-offs due to delinquent bills	12,000/avg not budgeted	14,000/avg .44%	14,000/avg not budgeted	na not budgeted
	c. Percentage of Bad Debt				

STORMWATER

1. No violations of state laws.	Number of violations received	na	na	0	0
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65 Water & Sewer Services Fund-Financial

Water and Sewer
W&S Revenue

EXPENSE AND TRANSFERS	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES:				
Salary Expense	0	0	0	0
Fringe Benefits	0	0	0	0
Per Diem & Other Fees	0	0	0	0
TOTAL PERSONAL SERVICES	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional Services	0	0	0	0
Purchased Services	0	0	0	0
Travel	0	0	0	0
Communications	0	0	0	0
Printing	0	0	0	0
Advertising & Promotion	0	0	0	0
Subscriptions	0	0	0	0
Tuition, Reg., & Membership Dues	0	0	0	0
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
TOTAL OTHER SERVICES	0	0	0	0
OTHER EXPENSE:				
Supplies and Materials	0	0	0	0
Misc. Other Expenses & Payments	0	680,789	0	0
Fixed Charges	0	0	0	0
Licenses, Permits, & Fees	0	0	0	0
Taxes	0	0	0	0
Grant Contributions & Awards	0	0	0	0
TOTAL OTHER EXPENSE	0	680,789	0	0
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	0	680,789	0	0
TRANSFERS TO OTHER FUNDS & UNITS:	0	(8,677,146)	0	170,724,402
TOTAL EXPENSE AND TRANSFERS	0	(7,996,357)	0	170,724,402

65 Water & Sewer Services Fund-Financial

Water and Sewer W&S Revenue

REVENUE AND TRANSFERS	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
PROGRAM REVENUE:				
Charges, Commissions, & Fees				
Charges For Current Services	0	153,450,137	0	157,121,402
Commissions and Fees	0	0	0	0
Subtotal Charges, Commissions, & Fees	0	153,450,137	0	157,121,402
Other Governments & Agencies				
Federal Direct	0	0	0	0
Federal Through State	0	0	0	0
Federal Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue				
Contributions and Gifts	0	0	0	0
Miscellaneous Revenue	0	0	0	0
Use of Money or Property	0	13,885,594	0	9,380,000
Subtotal Other Program Revenue	0	13,885,594	0	9,380,000
TOTAL PROGRAM REVENUE	0	167,335,731	0	166,501,400
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Taxes, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	(176,817,322)	0	4,223,000
TOTAL REVENUE AND TRANSFERS	0	(9,481,591)	0	170,724,402

65 Water & Sewer Services Fund-Financial

Water and Sewer W&S Operating

EXPENSE AND TRANSFERS	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES:				
Salary Expense	25,389,065	27,289,606	23,428,856	27,025,952
Fringe Benefits	7,904,861	7,287,312	8,373,097	7,199,400
Per Diem & Other Fees	0	0	0	0
TOTAL PERSONAL SERVICES	33,293,926	34,576,918	31,801,953	34,225,352
OTHER SERVICES:				
Utilities	10,417,695	10,600,397	11,134,428	10,041,800
Professional Services	918,100	904,867	1,083,900	1,189,400
Purchased Services	5,525,111	5,770,948	6,389,600	6,789,400
Travel	19,550	50,987	121,550	111,400
Communications	931,600	535,229	549,550	771,900
Printing	250,650	228,447	201,050	203,700
Advertising & Promotion	100	1,489	1,000	1,000
Subscriptions	17,850	103,960	113,850	86,300
Tuition, Reg., & Membership Dues	248,850	106,412	136,275	98,600
Repairs & Maintenance Services	3,806,878	3,542,477	3,820,150	3,595,000
Internal Service Fees	721,473	1,232,020	958,050	1,234,948
TOTAL OTHER SERVICES	22,857,857	23,077,233	24,509,403	24,123,448
OTHER EXPENSE:				
Supplies and Materials	4,859,000	5,474,650	5,591,820	6,363,040
Misc. Other Expenses & Payments	500	204	0	300
Fixed Charges	1,274,698	1,159,992	1,203,875	1,291,700
Licenses, Permits, & Fees	164,019	96,876	91,850	85,000
Taxes	4,000,000	4,000,000	3,999,999	4,000,000
Grant Contributions & Awards	50,000	14,345	50,000	70,000
TOTAL OTHER EXPENSE	10,348,217	10,746,067	10,937,544	11,810,040
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	(1,716,764)	0	(3,616,000)
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	66,500,000	66,683,454	67,248,900	66,542,840
TRANSFERS TO OTHER FUNDS & UNITS:	0	379,850	251,100	4,737,160
TOTAL EXPENSE AND TRANSFERS	66,500,000	67,063,304	67,500,000	71,280,000

65 Water & Sewer Services Fund-Financial

Water and Sewer
W&S Operating

REVENUE AND TRANSFERS	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
PROGRAM REVENUE:				
Charges, Commissions, & Fees				
Charges For Current Services	0	31,805	0	0
Commissions and Fees	0	0	0	0
Subtotal Charges, Commissions, & Fees	0	31,805	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Federal Through State	0	0	0	0
Federal Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue				
Contributions and Gifts	0	0	0	0
Miscellaneous Revenue	0	0	0	0
Use of Money or Property	0	0	0	0
Subtotal Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	31,805	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Taxes, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	49,237,813	0	71,280,000
TOTAL REVENUE AND TRANSFERS	0	49,269,618	0	71,280,000

65 Water & Sewer Services Fund-Financial

Water and Sewer
W&S Operating Reserve

EXPENSE AND TRANSFERS	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES:				
Salary Expense	0	0	0	0
Fringe Benefits	0	0	0	0
Per Diem & Other Fees	0	0	0	0
TOTAL PERSONAL SERVICES	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional Services	0	0	0	0
Purchased Services	0	0	0	0
Travel	0	0	0	0
Communications	0	0	0	0
Printing	0	0	0	0
Advertising & Promotion	0	0	0	0
Subscriptions	0	0	0	0
Tuition, Reg., & Membership Dues	0	0	0	0
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
TOTAL OTHER SERVICES	0	0	0	0
OTHER EXPENSE:				
Supplies and Materials	0	0	0	0
Misc. Other Expenses & Payments	0	0	0	0
Fixed Charges	0	0	0	0
Licenses, Permits, & Fees	0	0	0	0
Taxes	0	0	0	0
Grant Contributions & Awards	0	0	0	0
TOTAL OTHER EXPENSE	0	0	0	0
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	0	0	0	0
TRANSFERS TO OTHER FUNDS & UNITS:	(140,000)	0	40,000	151,202
TOTAL EXPENSE AND TRANSFERS	(140,000)	0	40,000	151,202

65 Water & Sewer Services Fund-Financial

Water and Sewer
W&S Operating Reserve

REVENUE AND TRANSFERS	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
PROGRAM REVENUE:				
Charges, Commissions, & Fees				
Charges For Current Services	0	0	0	0
Commissions and Fees	0	0	0	0
Subtotal Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Federal Through State	0	0	0	0
Federal Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue				
Contributions and Gifts	0	0	0	0
Miscellaneous Revenue	0	0	0	0
Use of Money or Property	0	0	0	0
Subtotal Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Taxes, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	151,202
TOTAL REVENUE AND TRANSFERS	0	0	0	151,202

65 Water & Sewer Services Fund-Financial

Water and Sewer
Debt and E&R Funds
Special Purpose Fund

EXPENSE AND TRANSFERS	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES:				
Salary Expense	0	0	0	0
Fringe Benefits	0	0	0	0
Per Diem & Other Fees	0	0	0	0
TOTAL PERSONAL SERVICES	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional Services	1,889,554	0	1,889,554	1,889,594
Purchased Services	2,339	0	2,339	2,339
Travel	0	0	0	0
Communications	0	0	0	0
Printing	0	0	0	0
Advertising & Promotion	1,546	0	1,546	1,546
Subscriptions	0	0	0	0
Tuition, Reg., & Membership Dues	0	0	0	0
Repairs & Maintenance Services	73,568	0	73,568	73,568
Internal Service Fees	34,847	0	34,847	3,277
TOTAL OTHER SERVICES	2,001,854	0	2,001,854	1,970,324
OTHER EXPENSE:				
Supplies and Materials	13,118	0	13,118	13,118
Misc. Other Expenses & Payments	0	0	0	0
Fixed Charges	0	0	0	0
Licenses, Permits, & Fees	2,956	0	2,956	2,956
Taxes	27,957	0	27,957	27,957
Grant Contributions & Awards	13,923	0	13,923	0
TOTAL OTHER EXPENSE	57,954	0	57,954	44,031
PENSION, ANNUITY, DEBT, & OTHER COSTS	47,596,020	76,944,669	47,534,920	52,495,500
EQUIPMENT, BUILDINGS, & LAND	49,633,872	0	48,549,472	43,983,345
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	99,289,700	76,944,669	98,144,200	98,493,200
TRANSFERS TO OTHER FUNDS & UNITS:	900,300	986,016	900,300	800,000
TOTAL EXPENSE AND TRANSFERS	100,190,000	77,930,685	99,044,500	99,293,200

65 Water & Sewer Services Fund-Financial

Water and Sewer
Debt and E&R Funds
Special Purpose Fund

	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
REVENUE AND TRANSFERS				
PROGRAM REVENUE:				
Charges, Commissions, & Fees				
Charges For Current Services	0	26,726	0	0
Commissions and Fees	0	0	0	0
Subtotal Charges, Commissions, & Fees	0	26,726	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Federal Through State	0	0	0	0
Federal Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue				
Contributions and Gifts	0	0	0	0
Miscellaneous Revenue	0	0	0	0
Use of Money or Property	0	19,727,747	0	0
Subtotal Other Program Revenue	0	19,727,747	0	0
TOTAL PROGRAM REVENUE	0	19,754,473	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Taxes, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	(73,637)	0	0
TOTAL NON-PROGRAM REVENUE	0	(73,637)	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	127,711,227	0	99,293,200
TOTAL REVENUE AND TRANSFERS	0	147,392,063	0	99,293,200

65 Water & Sewer Services Fund-Financial

Water and Sewer
Stormwater

EXPENSE AND TRANSFERS	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES:				
Salary Expense	0	0	305,974	2,350,353
Fringe Benefits	0	0	131,558	660,513
Per Diem & Other Fees	0	0	0	0
TOTAL PERSONAL SERVICES	0	0	437,532	3,010,866
OTHER SERVICES:				
Utilities	0	0	1,037	6,000
Professional Services	0	0	207,321	0
Purchased Services	0	0	2,569	111,519
Travel	0	0	1,375	5,700
Communications	0	0	62	12,860
Printing	0	0	750	5,000
Advertising & Promotion	0	0	750	30,000
Subscriptions	0	0	1,000	4,000
Tuition, Reg., & Membership Dues	0	0	250	7,700
Repairs & Maintenance Services	0	0	5,750	3,256,000
Internal Service Fees	0	0	11,043	89,000
TOTAL OTHER SERVICES	0	0	231,907	3,527,779
OTHER EXPENSE:				
Supplies and Materials	0	0	8,351	828,355
Misc. Other Expenses & Payments	0	0	0	0
Fixed Charges	0	0	15,774	10,000
Licenses, Permits, & Fees	0	0	2,250	0
Taxes	0	0	0	0
Grant Contributions & Awards	0	0	0	0
TOTAL OTHER EXPENSE	0	0	26,375	838,355
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	5,250	6,195,000
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	0	0	701,064	13,572,000
TRANSFERS TO OTHER FUNDS & UNITS:	0	0	0	0
TOTAL EXPENSE AND TRANSFERS	0	0	701,064	13,572,000

65 Water & Sewer Services Fund-Financial

Water and Sewer
Stormwater

REVENUE AND TRANSFERS	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
PROGRAM REVENUE:				
Charges, Commissions, & Fees				
Charges For Current Services	0	0	0	0
Commissions and Fees	0	0	0	0
Subtotal Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Federal Through State	0	0	0	0
Federal Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue				
Contributions and Gifts	0	0	0	0
Miscellaneous Revenue	0	0	0	0
Use of Money or Property	0	0	0	0
Subtotal Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Taxes, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	13,572,000
TOTAL REVENUE AND TRANSFERS	0	0	0	13,572,000

65 Water & Sewer Services Fund-Financial

Reminder: Some classifications were deleted and new classifications (class number 10000 and above) were added to implement the 2002 Reclassification Study & Pay Plan. Many of the class changes from FY 2001 to FY 2002 were due to implementing that Study.

	Class	Grade	FY 2001		FY 2002		FY 2003	
			Bud. Pos.	Bud. FTE	Bud. Pos.	Bud. FTE	Bud. Pos.	Bud. FTE
65 Water and Sewer - Operations Fund 67331								
Automotive Mechanic	00680	TG10	1	1.0	2	2.0	3	3.0
Automotive Mechanic Leader	00690	TL11	1	1.0	2	2.0	1	1.0
Automotive Shop Supervisor	00700	TS11	0	0.0	1	1.0	1	1.0
Customer Service Manager	00746	GS13	0	0.0	1	1.0	0	0.0
Carpenter 2	00970	TL10	1	1.0	1	1.0	1	1.0
Water Services Director	01670	DP03	1	1.0	1	1.0	1	1.0
Equipment Mechanic	01880	TG11	4	4.0	3	3.0	3	3.0
Bldg Maintenance Mech	02220	WG07	1	1.0	0	0.0	0	0.0
Custodian 2	02630	TG05	5	5.0	6	6.0	5	5.0
Admin Svcs Officer 1	02660	SR06	0	0.0	0	0.0	1	1.0
Maint & Repair Worker 1	02799	TG03	0	0.0	4	4.0	7	7.0
Masonry Worker	03020	TG09	2	2.0	2	2.0	1	1.0
Equip & Supply Clerk 3	03027	SR07	6	6.0	6	6.0	6	6.0
Equip & Supply Clerk 2	03440	SR06	4	4.0	4	4.0	3	3.0
Human Resources Analyst 2	03455	SR10	0	0.0	1	1.0	1	1.0
Environmental Tech	03580	SR06	2	2.0	2	2.0	1	1.0
Plumber	03610	TG11	3	3.0	3	3.0	3	3.0
Account Clerk 3	03730	GS05	2	2.0	2	2.0	0	0.0
Environmental Lab Manager	03750	SR13	1	1.0	1	1.0	1	1.0
Account Clerk 2	04370	GS04	0	0.0	1	1.0	0	0.0
Chemist 2	04470	SR10	6	6.0	6	6.0	6	6.0
Meter Repairer 1	05780	TG06	2	2.0	2	2.0	2	2.0
Welder	05830	TG09	1	1.0	1	1.0	1	1.0
Printing Equipment Operator 2	05919	TL07	1	1.0	1	1.0	1	1.0
Office Manager 1	05956	GS06	4	4.0	3	3.0	0	0.0
Automotive Mechanic-Certified	06081	TG11	4	4.0	4	4.0	3	3.0
Accounting Associate	06105	GS06	5	5.0	5	5.0	0	0.0
Safety Coordinator	06133	SR12	1	1.0	1	1.0	1	1.0
Secretary 2	06146	GS06	6	6.0	6	6.0	0	0.0
Industrial Electronics Technician 1	06176	TG13	3	3.0	3	3.0	5	5.0
Industrial Mechanic 2	06178	TL11	34	34.0	40	40.0	33	33.0
Stores Manager	06180	SR10	1	1.0	1	1.0	1	1.0
Industrial Mechanic 1	06184	TG11	16	16.0	10	10.0	9	9.0
Treatment Plant Tech 2	06186	TG11	25	25.0	27	27.0	19	19.0
Treatment Plant Operator	06187	TL09	11	11.0	22	22.0	24	24.0
Treatment Plant Shift Operator	06188	TS09	8	8.0	8	8.0	7	7.0
Industrial Electronics Technician 2	06195	TL13	9	9.0	8	8.0	2	2.0
Training Coordinator	06210	SR13	1	1.0	1	1.0	1	1.0
Industrial Electrician 1	06224	TG12	9	9.0	10	10.0	9	9.0
Industrial Electrician 2	06225	TL12	7	7.0	7	7.0	6	6.0
Treatment Plant Technician 1	06229	TG08	33	33.0	31	31.0	21	21.0
Customer Service Asst Mgr	06233	GS11	1	1.0	2	2.0	0	0.0
Water Services Associate Director	06236	GS14	1	1.0	1	1.0	0	0.0
Public Prop Negotiator 3	06391	GS11	1	1.0	1	1.0	0	0.0
Biologist 2	06419	SR10	3	3.0	3	3.0	2	2.0
Meter Repairer 2	06422	TG09	5	5.0	2	2.0	2	2.0
Human Resources Manager	06531	SR14	1	1.0	1	1.0	1	1.0
Treatment Plant Supt	06537	SR14	3	3.0	3	3.0	3	3.0
Stores Supervisor	06539	SR08	1	1.0	1	1.0	1	1.0
Utility System Helper 1	06540	WG02	19	19.0	14	14.0	0	0.0
Customer Service Supv.	06598	SR10	4	4.0	5	5.0	5	5.0
Paint And Body Repairer	06601	TG11	2	2.0	1	1.0	2	2.0
Engineer 3	06606	SR14	4	4.0	4	4.0	5	5.0
Tire Servicer	06609	WG05	1	1.0	0	0.0	0	0.0

65 Water & Sewer Services Fund-Financial

	Class	Grade	FY 2001		FY 2002		FY 2003	
			Bud. Pos.	Bud. FTE	Bud. Pos.	Bud. FTE	Bud. Pos.	Bud. FTE
65 Water and Sewer - Operations Fund 67331								
Equipment Mech Leader	06825	WL11	1	1.0	1	1.0	0	0.0
Equipment Operator 1	06826	TG05	2	2.0	3	3.0	2	2.0
Equipment Operator 2	06827	TG07	6	6.0	9	9.0	13	13.0
Customer Service Rep 2	06855	GS04	1	1.0	2	2.0	0	0.0
Human Resources Analyst 3	06874	SR12	1	1.0	1	1.0	1	1.0
Service Representative 1	06891	SR06	13	13.0	12	12.0	9	9.0
System Services Manager	06897	GS13	1	1.0	0	0.0	0	0.0
Utility Maintenance Supervisor	06904	TS09	8	8.0	9	9.0	10	10.0
Human Resources Assistant 2	06931	SR07	2	2.0	2	2.0	2	2.0
Accountant 2	07237	GS07	1	1.0	1	1.0	0	0.0
Accountant 4	07239	GS11	2	2.0	2	2.0	0	0.0
Administrative Assistant 1	07240	GS06	3	3.0	5	5.0	1	1.0
Administrative Assistant	07241	SR09	12	12.0	12	12.0	12	12.0
Admin Services Mgr	07242	SR13	2	2.0	3	3.0	2	2.0
Admin Services Officer 2	07243	SR08	1	1.0	1	1.0	1	1.0
Admin Services Officer 3	07244	SR10	6	6.0	6	6.0	5	5.0
Admin Services Officer 4	07245	SR12	8	8.0	8	8.0	11	11.0
Biologist 3	07253	SR12	1	1.0	1	1.0	1	1.0
Bldg Maintenance Leader	07255	TG06	6	6.0	6	6.0	5	5.0
Chemist 3	07262	SR12	2	2.0	2	2.0	2	2.0
Craft Helper	07278	WG04	1	1.0	3	3.0	0	0.0
Customer Service Asst. Supv.	07281	GS07	8	8.0	7	7.0	0	0.0
Customer Service Rep 1	07283	GS03	6	6.0	10	10.0	0	0.0
Customer Service Rep 3	07284	GS05	33	33.0	32	32.0	0	0.0
Engineer 1	07294	SR12	1	1.0	1	1.0	1	1.0
Engineer 2	07295	SR13	4	4.0	4	4.0	4	4.0
Engineering Technician 1	07298	SR06	3	3.0	2	2.0	2	2.0
Engineering Technician 2	07299	SR08	18	18.0	22	22.0	20	20.0
Engineering Technician 3	07300	SR10	26	26.0	30	30.0	33	33.0
Equipment Operator 3	07303	TG08	14	14.0	16	16.0	11	11.0
Equipment Servicer	07304	TG05	1	1.0	2	2.0	2	2.0
Fleet Mgr-Heavy Equipment	07311	SR13	1	1.0	1	1.0	1	1.0
Industrial Maint Supervisor 1	07317	TS12	11	11.0	12	12.0	12	12.0
Info Systems Division Manager	07318	SR14	1	1.0	1	1.0	1	1.0
Maint & Repair Leader 1	07325	TL07	23	23.0	25	25.0	22	22.0
Maint & Repair Leader 2	07326	TL09	37	37.0	41	41.0	36	36.0
Maint & Repair Worker 2	07328	TG04	3	3.0	3	3.0	3	3.0
Maint & Repair Worker 3	07329	TG06	28	28.0	31	31.0	26	26.0
Occupational Health Manager	07338	SR13	0	0.0	0	0.0	1	1.0
Office Manager 2	07339	GS07	3	3.0	3	3.0	0	0.0
Painter 1	07341	TG08	3	3.0	3	3.0	3	3.0
Painter 2	07342	TL08	6	6.0	6	6.0	6	6.0
Program Specialist 3	07380	SR10	1	1.0	1	1.0	1	1.0
Public Info Rep 1	07382	GS05	1	1.0	1	1.0	0	0.0
Secretary 3	07398	GS07	2	2.0	2	2.0	0	0.0
Skilled Craft Worker 1	07404	TG07	2	2.0	1	1.0	1	1.0
System Services Asst Mgr	07406	SR12	5	5.0	5	5.0	7	7.0
Tech Services Coordinator	07413	SR11	10	10.0	11	11.0	11	11.0
Treatment Plant Asst Mgr	07415	SR12	13	13.0	13	13.0	12	12.0
Utility System Helper	07418	TG05	12	12.0	9	9.0	12	12.0
Water Services Assistant Director	07420	SR15	5	5.0	5	5.0	5	5.0
Administrative Specialist	07720	SR11	1	1.0	0	0.0	1	1.0
CAD/GIS Analyst 1	07729	SR09	5	5.0	4	4.0	5	5.0
CAD/GIS Analyst 2	07730	SR10	1	1.0	3	3.0	3	3.0
Compliance Inspector 1	07731	GS06	2	2.0	0	0.0	0	0.0
Compliance Inspector 3	07733	SR10	1	1.0	1	1.0	1	1.0
Customer Service Field Rep 1	07736	SR05	10	7.0	15	15.0	18	18.0
Customer Service Field Rep 2	07737	SR06	6	6.0	1	1.0	2	2.0

65 Water & Sewer Services Fund-Financial

			FY 2001		FY 2002		FY 2003	
<u>Class</u>	<u>Grade</u>		<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
65 Water and Sewer - Operations Fund 67331								
Customer Service Field Rep 3	07738	SR07	35	35.0	34	34.0	28	28.0
Env Compliance Officer 2	07742	SR10	4	4.0	5	5.0	5	4.5
Env Compliance Officer 3	07743	SR12	2	2.0	2	2.0	2	2.0
Office Assistant 1	07747	GS03	1	1.0	0	0.0	0	0.0
Office Assistant 2	07748	GS04	1	1.0	1	1.0	0	0.0
Office Assistant 3	07749	GS05	4	4.0	5	5.0	0	0.0
Technical Specialist 1	07756	SR11	0	0.0	0	0.0	1	1.0
Technical Specialist 2	07757	SR12	1	1.0	1	1.0	1	1.0
Special Projects Mgr	07762	SR15	0	0.0	0	0.0	2	2.0
Info Systems Analyst 1	07779	SR10	4	4.0	3	3.0	2	2.0
Info Systems Analyst 2	07780	SR11	0	0.0	3	3.0	3	3.0
Info Systems Associate	07781	SR06	1	1.0	1	1.0	1	1.0
Info Systems Manager	07782	SR13	3	3.0	3	3.0	3	3.0
Info Systems Specialist	07783	SR12	4	4.0	3	3.0	3	3.0
Info Systems Technician 1	07784	SR08	1	1.0	1	1.0	1	1.0
Info Systems Technician 2	07785	SR09	1	1.0	2	2.0	2	2.0
Industrial Tech Master	07787	TL14	13	13.0	13	13.0	21	21.0
Skilled Craft Worker 2	07799	TG10	0	0.0	0	0.0	1	1.0
Treatment Plant Tech 3	07802	TL11	12	12.0	13	13.0	15	15.0
Part Time Worker 1	09100	RP	0	0.0	0	0.0	0	0.0
Application Tech 3	10103	SR09	0	0.0	0	0.0	11	11.0
Office Support Rep 1	10120	SR04	0	0.0	0	0.0	7	2.5
Office Support Rep 2	10121	SR05	0	0.0	0	0.0	4	4.0
Office Support Rep 3	10122	SR06	0	0.0	0	0.0	29	29.0
Office Support Spec 1	10123	SR07	0	0.0	0	0.0	13	13.0
Office Support Spec 2	10124	SR08	0	0.0	0	0.0	14	14.0
Pub Info Coord	10132	SR12	0	0.0	0	0.0	0	0.0
Finance Officer 2	10151	SR10	0	0.0	0	0.0	0	0.0
Finance Officer 3	10152	SR12	0	0.0	0	0.0	2	2.0
Service Rep 2	10163	SR07	0	0.0	0	0.0	1	1.0
Total Positions & FTE			741	738.0	781	781.0	723	718.0
65 Water and Sewer - Operations Fund 37100								
Admin Svcs Mgr	07242	SR13	0	0.0	0	0.0	1	1.0
Engineer 1	07294	SR12	0	0.0	0	0.0	2	2.0
Engineer 2	07295	SR13	0	0.0	0	0.0	1	1.0
Engineer 3	06606	SR14	0	0.0	0	0.0	1	1.0
Engineer In Training	07296	SR10	0	0.0	0	0.0	1	1.0
Engineering Tech 2	07299	SR08	0	0.0	0	0.0	1	1.0
Engineering Tech 3	07300	SR10	0	0.0	0	0.0	10	10.0
Envir Compliance Officer 2	07742	SR10	0	0.0	0	0.0	1	1.0
Envir Compliance Officer 3	07743	SR12	0	0.0	0	0.0	1	1.0
Equipment Operator 1	06826	TG05	0	0.0	0	0.0	3	3.0
Equipment Operator 2	06827	TG07	0	0.0	0	0.0	3	3.0
Equipment Operator 3	07303	TG08	0	0.0	0	0.0	2	2.0
Maint & Repair Leader 1	07325	TL07	0	0.0	0	0.0	2	2.0
Maint & Repair Leader 2	07326	TL09	0	0.0	0	0.0	2	2.0
Maint & Repair Worker 1	02799	TG03	0	0.0	0	0.0	7	7.0
Office Support Rep 2	10121	SR05	0	0.0	0	0.0	1	1.0
Office Support Rep 3	10122	SR06	0	0.0	0	0.0	1	1.0
Technical Svcs Coord	07413	SR11	0	0.0	0	0.0	2	2.0
			0	0.0	0	0.0	42	42.0

This schedule does not reflect the anticipated transfer of positions and personnel from Public Works, Parks, Fire, Water Services, and Motor Pool to the Fleet Management Fund.

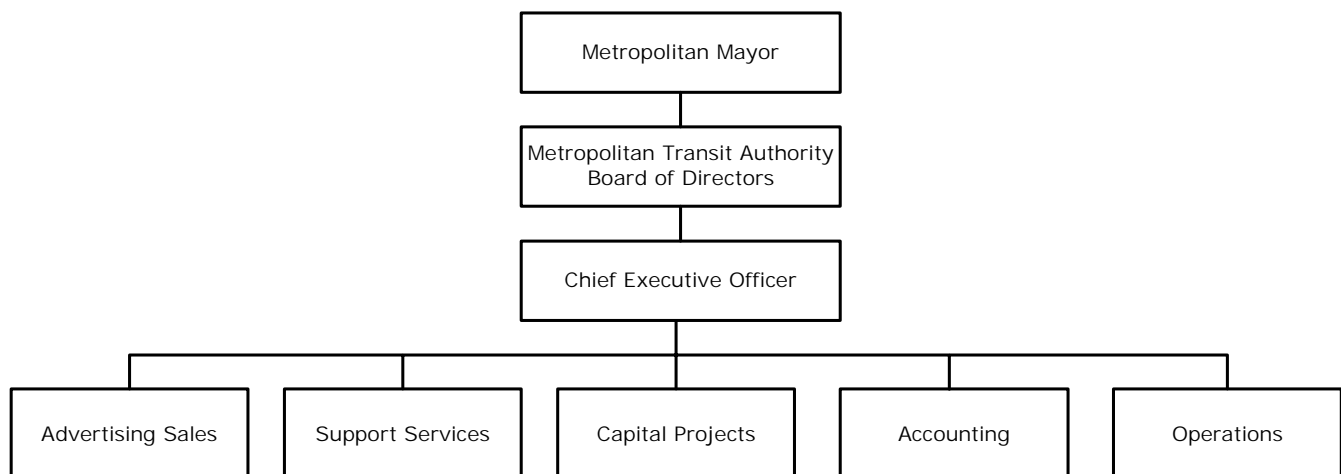
78 Metropolitan Transit Authority-At a Glance



Vision	The goal of MTA is to balance customer needs with taxpayer resources in a manner fair to all. While improving the public transportation product for our customers, we will aid in designing (A) future <u>services</u> , which slow the rate of congestion in the travel corridor; (B) future <u>services</u> in neighborhoods in which car travel is becoming less practical; and (C) future neighborhoods in which travel without the car is more practical.																																																						
Mission	To provide safe, reliable, efficient, customer friendly public transportation and alternatives to driving alone.																																																						
Budget Summary	<table> <tr> <th></th><th>2000-01</th><th>2001-02</th><th>2002-03</th></tr> <tr> <td>Expenditures and Transfers:</td><td></td><td></td><td></td></tr> <tr> <td>GSD General Fund</td><td>\$8,084,700</td><td>\$8,677,066</td><td>\$9,727,100</td></tr> <tr> <td>Special purpose funds</td><td>0</td><td>0</td><td>0</td></tr> <tr> <td>Total Expenditures</td><td>\$8,084,700</td><td>\$8,677,066</td><td>\$9,727,100</td></tr> <tr> <td>Revenues and Transfers:</td><td></td><td></td><td></td></tr> <tr> <td>Charges, Commissions, & Fees</td><td>\$0</td><td>\$0</td><td>\$0</td></tr> <tr> <td>Other Governments</td><td>0</td><td>0</td><td>0</td></tr> <tr> <td>Other Program Revenue</td><td>0</td><td>0</td><td>0</td></tr> <tr> <td>Total Program Revenue</td><td>\$0</td><td>\$0</td><td>\$0</td></tr> <tr> <td>Non-program Revenue</td><td>0</td><td>0</td><td>0</td></tr> <tr> <td>Transfers</td><td>0</td><td>0</td><td>0</td></tr> <tr> <td>Total Revenues</td><td>\$0</td><td>\$0</td><td>\$0</td></tr> </table>		2000-01	2001-02	2002-03	Expenditures and Transfers:				GSD General Fund	\$8,084,700	\$8,677,066	\$9,727,100	Special purpose funds	0	0	0	Total Expenditures	\$8,084,700	\$8,677,066	\$9,727,100	Revenues and Transfers:				Charges, Commissions, & Fees	\$0	\$0	\$0	Other Governments	0	0	0	Other Program Revenue	0	0	0	Total Program Revenue	\$0	\$0	\$0	Non-program Revenue	0	0	0	Transfers	0	0	0	Total Revenues	\$0	\$0	\$0		
	2000-01	2001-02	2002-03																																																				
Expenditures and Transfers:																																																							
GSD General Fund	\$8,084,700	\$8,677,066	\$9,727,100																																																				
Special purpose funds	0	0	0																																																				
Total Expenditures	\$8,084,700	\$8,677,066	\$9,727,100																																																				
Revenues and Transfers:																																																							
Charges, Commissions, & Fees	\$0	\$0	\$0																																																				
Other Governments	0	0	0																																																				
Other Program Revenue	0	0	0																																																				
Total Program Revenue	\$0	\$0	\$0																																																				
Non-program Revenue	0	0	0																																																				
Transfers	0	0	0																																																				
Total Revenues	\$0	\$0	\$0																																																				
Positions	Total Budgeted Positions	1	1																																																				
Contacts	Executive Director: Paul Ballard email: paul.ballard@nashvillemta.org Financial Manager: Shelly MacDonald email: shellybeth@nashvillemta.org 130 Nestor Street 37210 Phone: 862-6262 FAX: 862-6208																																																						

This component unit's budget is presented here for information only, and is not subject to line-item modification by the Council.

Organizational Structure



78 Metropolitan Transit Authority-At a Glance



Budget Highlights FY 2003

• Increase in subsidy for operational expenses	\$1,300,000
• Non-recurring adjustment for Information Systems study in FY 02	-250,000
Total	<u>\$1,050,000</u>

Overview

METROPOLITAN TRANSIT AUTHORITY

The Metropolitan Transit Authority was officially chartered in 1973. A five member Board of Directors oversees its operation. Recently, the position of Chief Executive Officer was created to provide the strategic leadership necessary to carry the MTA into the 21st century. The current CEO, Mr. Paul J. Ballard, reports directly to the MTA Board of Directors and is responsible for managerial oversight of the entire system.

ADVERTISING SALES

The Advertising Sales Department is responsible for the sale, placement and maintenance of paid advertising on and in the MTA bus fleet, on 650 benches throughout the Nashville area, and on illuminated passenger waiting shelters. Revenue generated last fiscal year was \$762,500. This department also negotiates trade agreements for radio, television and print advertisements for use in marketing MTA services.

SUPPORT SERVICES

The Support Services division of the Metropolitan Transit Authority is responsible for developing, implementing and coordinating policies and programs for all aspects of employment including hiring, incentive and recognition programs, disciplinary actions, and salary administration and employee benefits. In addition, this department maintains the Risk Management program, both by purchasing and administering all insurance policies for the company, as well as providing oversight to the MTA Safety Department.

As a function of Support Services, this department oversees the activities and responsibilities of the MTA's Customer Service Center. This entails direct customer interaction through telephone inquiries and in-person contact by selling transit passes, providing schedules and other written material to the public and promoting MTA services through the school system, employers and agencies.

The administration of all of MTA's internal Information Systems is also handled through the Support Services division. Currently there are over 60 workstations being supported.

CAPITAL PROJECTS

The management of Capital Projects includes the administration and management of all federal and state grants as well as monitoring and reporting compliance issues regarding Title VI, Equal Employment Opportunity (EEO), Disadvantaged Business Enterprise (DBE) Program, and the Americans with Disabilities Act (ADA) Compliance Program.

ACCOUNTING

Accounting administers the financial aspects of the Metropolitan Transit Authority. This includes accounting for and the record keeping of all the internally-generated cash receipts and disbursements, payroll administration, as well as maintaining and overseeing all grant-related receipts and disbursements.

OPERATIONS

Operations include all facets of the operation and maintenance of the MTA fleet. MTA serves an area of over 484 square miles. MTA operates 108 buses on 40 different scheduled routes as well as providing a demand response, Paratransit service has 36 vehicles, and promotes ridesharing through a vanpool program that currently facilitates 30 active vanpools. Public transportation is provided 365 days a year and in FY2001, the MTA traveled over 5,812,000 miles to serve almost 6,605,000 riders.

78 Metro Transit Authority-Performance



Objectives	Performance Measures	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
ADVERTISING SALES					
1. Increase sales over the Board-Approved Re-estimated benchmark for FY 02.	Measure activity against budgeted projections and monitor for variances	\$628,000	\$762,646	\$598,000	\$609,960
SUPPORT SERVICES					
1. Reduce medical costs by negotiating cost containment measures in the upcoming Union contract negotiations.	Strategically and innovatively negotiating changes to the medical plan	na	na	na	5% decrease
2. Reduce on-hold time for telephone customers.	Monitor peak phone times and report and adjust staffing needs on a monthly basis	na	na	na	10% decrease
3. Reduce absenteeism by reorganizing and enforcing a policy that encourages good attendance.	Monitor and report attendance in conjunction with two-week pay cycle	na	na	na	5% decrease
CAPITAL PROJECTS					
1. Increase the level and quality of transit services in minority neighborhoods in compliance with Title VI requirements.	Monitor rider ship by route on a monthly basis	10% increase	8% increase	15% increase	20% increase
2. Increase the overall DBE participation.	Monitor statistics on a quarterly basis, update DBE Vendor List annually and apply race-neutral and conscious goals	20% of all contractual agreements	18% of all contractual agreements	20% of all contractual agreements	20% of all contractual agreements
ACCOUNTING					
1. Improve Cash Management and Cash Flow issues.	Consistently monitor daily cash balances and report findings regularly to appropriate staff	na	na	complete FY w/\$5,000 cash balance	complete FY w/\$75,000 cash balance
2. Improve internal auditing procedures for better management and reporting of financial activity.	Establish and implement specific procedures for internal auditing tasks	na	na	complete by 12/31/02	complete by 12/31/02
OPERATIONS					
1. Increase rider ship of the MTA Fixed Route Bus Service.	Actual passenger counts calculated through the automated farebox system	550,373 per month	550,373 per month	532,130 per month	*532,130 per month
2. Operate the Fixed Route Bus Service according to the scheduled (published) arrival times.	"On-Time Arrival" is considered to be no more than five minutes behind the scheduled (published) time	95%	96.45%	96%	97%

78 Metro Transit Authority-Performance



Objectives	Performance Measures	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
3. Decrease the number of Preventable Accidents for all modes of Revenue Service.	A "Preventable Accident" is one in which the operator of the MTA vehicle failed to do "everything possible" to prevent the accident from occurring	8 per month	8 per month	8 per month	8 per month
4. Increase the Average Number of Miles traveled between Mechanical Failures.	A "Mechanical Failure" is defined as any event not designated as an accident that prevents a particular vehicle from proceeding on the normal course of business	4,000 per month	4,338 per month	4,500 per month	4,750 per month

* If service enhancements are approved this will increase.

78 Metro Transit Authority-Financial



MTA Subsidy
GSD General

EXPENSE AND TRANSFERS	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES:				
Salary Expense	0	0	0	0
Fringe Benefits	0	0	0	0
Per Diem & Other Fees	0	0	0	0
TOTAL PERSONAL SERVICES	0	0	0	0
OTHER SERVICES:				
Utilities	0	0	0	0
Professional Services	0	0	0	0
Purchased Services	0	0	0	0
Travel	0	0	0	0
Communications	0	0	0	0
Printing	0	0	0	0
Advertising & Promotion	0	0	0	0
Subscriptions	0	0	0	0
Tuition, Reg., & Membership Dues	0	0	0	0
Repairs & Maintenance Services	0	0	0	0
Internal Service Fees	0	0	0	0
TOTAL OTHER SERVICES	0	0	0	0
OTHER EXPENSE:				
Supplies and Materials	0	0	0	0
Misc. Other Expenses & Payments	0	0	0	0
Fixed Charges	0	0	0	0
Licenses, Permits, & Fees	0	0	0	0
Taxes	0	0	0	0
Grant Contributions & Awards	0	0	0	0
TOTAL OTHER EXPENSE	0	0	0	0
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	0	0	0	0
TRANSFERS TO OTHER FUNDS & UNITS:	8,084,700	8,084,700	8,677,066	9,727,100
TOTAL EXPENSE AND TRANSFERS	8,084,700	8,084,700	8,677,066	9,727,100

78 Metro Transit Authority-Financial



MTA Subsidy
GSD General

REVENUE AND TRANSFERS	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
PROGRAM REVENUE:				
Charges, Commissions, & Fees				
Charges For Current Services	0	0	0	0
Commissions and Fees	0	0	0	0
Subtotal Charges, Commissions, & Fees	0	0	0	0
Other Governments & Agencies				
Federal Direct	0	0	0	0
Federal Through State	0	0	0	0
Federal Through Other Pass-Through	0	0	0	0
State Direct	0	0	0	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	0	0	0	0
Other Program Revenue				
Contributions and Gifts	0	0	0	0
Miscellaneous Revenue	0	0	0	0
Use of Money or Property	0	0	0	0
Subtotal Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	0	0	0	0
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Taxes, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	0	0	0	0
TOTAL REVENUE AND TRANSFERS	0	0	0	0

78 Metro Transit Authority-Financial



Reminder: Some classifications were deleted and new classifications (class number 10000 and above) were added to implement the 2002 Reclassification Study & Pay Plan. Many of the class changes from FY 2001 to FY 2002 were due to implementing that Study.

		FY 2001		FY 2002		FY 2003	
<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
78 MTA							
Executive Director-MTA	10323 NS	0	0.0	0	0.0	1	1.0
Total Positions & FTE		0	0.0	0	0.0	1	1.0

30005 Central Business Improvement Dist-At a Glance

Vision	The successful revitalization of downtown Nashville thereby furthering the health, safety, morals and general economic welfare of Metropolitan Nashville and Davidson County.			
Mission	To undertake and provide an enhanced level of programs and services not provided by the metropolitan government which will help maintain downtown Nashville as a clean, safe and vibrant place to work, live, shop and play.			
Budget Summary		2001	2002	2003
	Expenditures and Transfers:			
	GSD General Fund	\$ 0	\$ 0	\$ 0
	Special purpose funds	583,000	653,548	686,225
	Total Expenditures	<u>\$ 583,000</u>	<u>\$ 653,548</u>	<u>\$ 686,225</u>
	Revenues and Transfers:			
	Charges, Commissions, & Fees	\$ 0	\$ 0	\$ 0
	Other Governments	0	0	0
	Other Program Revenue	0	0	0
	Total Program Revenue	\$ 0	\$ 0	\$ 0
	Non-program Revenue	583,000	653,548	686,225
	Transfers	0	0	0
	Total Revenues	<u>\$ 583,000</u>	<u>\$ 653,548</u>	<u>\$ 686,225</u>
Positions	Total Budgeted Positions	0	0	0
Contacts	Interim Executive Director: Steve Gibson email: mainstgrp@aol.com Nashville Downtown Partnership 211 Commerce St., Ste 100 37201 Phone: 743-3092 FAX: 256-0393			

This component unit's budget is presented here for information only, and is not subject to line-item modification by the Council.

Overview

The Central Business Improvement District (CBID) was established by Metro ordinance under the authority of State law to protect and restore the central business district to promote the public health, safety, and welfare of Nashville. (See Ordinance O98-1037, Metro Code 2.174.010 *et seq.* and TCA §7-84-101 *et seq.*)

The CBID is a district management corporation chartered pursuant to the provisions of the Nonprofit Corporation Act of Tennessee for the purpose of administering the special assessment revenues and the activities within and for the district, the making of improvements within and for the district, and the provision of services and projects within and for the district.

The CBID has the power to acquire, construct or to maintain parking facilities, public improvements, and child care facilities; and to provide services for the improvement and operation of the district, including

promotion, advertising, health & sanitation, public safety, elimination of problems related to traffic and parking, security services, recreation, cultural enhancements, aesthetic improvements, furnishing music in public places, design assistance, and activities in support of business or residential recruitment, retention, and management development.

These services are provided to and in support of the metropolitan government, paid from revenues from the special assessment. These levels of service are in addition to, and not instead of, the level of services provided by Metro within the Urban Services District (USD) generally.

The CBID Board of Directors is elected by and from district property and business owners who pay the assessment. The Board contracts with the Nashville

30005 Central Business Improvement Dist-At a Glance

Downtown Partnership to administer the CBID's operations.

The boundaries of the CBID are set by law. The district includes all properties shown within the shaded area in the map. Those properties are assessed a levy based on real property values, initially set at \$0.15 per \$100 of assessed value. Those funds are used to provide additional services within the CBID.

The original legislation ended the CBID on January 1, 2003. Ordinance BL2002-1064, if approved, will extend the term to December 31, 2007.

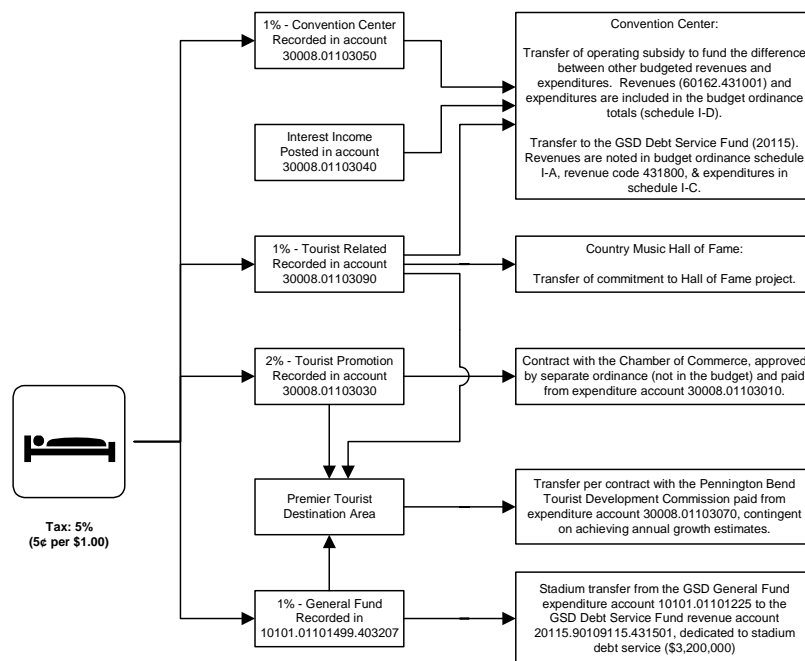
The CBID budget is approved annually in a separate process. Ordinance 098-1270 provided that annual budgets submitted by the CBID may be approved by Resolution by 21 affirmative votes of the Council. The most recent budget was approved by RS2001-880 on December 19, 2001.



30008 Hotel Occupancy Tax Fund-At a Glance

Mission	Fund 30008 accounts for the receipt and distribution of 4/5 of the 5% Hotel Occupancy Privilege Tax (HOPT) used for tourist promotion, tourist-related activities, and the Convention Center debt service and operating subsidy. This fund does not account for the remaining 1/5 of the tax that is deposited directly into the GSD General Fund in revenue code 10101.01101499.403207.			
Budget Summary		<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>
	Expenditures and Transfers:			
	Hotel Occupancy Tax Fund	<u>\$7,927,941</u>	<u>\$8,236,133</u>	<u>\$8,340,400</u>
	Total Expenditures	<u><u>\$7,927,941</u></u>	<u><u>\$8,236,133</u></u>	<u><u>\$8,340,400</u></u>
	Revenues and Transfers:			
	Charges, Commissions, & Fees	\$0	\$0	\$0
	Other Governments	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$0	\$0	\$0
	Non-program Revenue	7,927,941	8,236,133	8,340,400
	Transfers	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u><u>\$7,927,941</u></u>	<u><u>\$8,236,133</u></u>	<u><u>\$8,340,400</u></u>
Positions	Total Budgeted Positions	0	0	0
Contacts	Director of Finance: David Manning			

Organization Chart (Flow of Funds)



30003 General Fund Four Percent Reserve-At a Glance

Mission	To provide for the purchase of equipment and/or building repairs for departments that receive their operating funds from the general fund budget.			
Budget Summary		<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>
	Expenditures and Transfers:			
	General Fund (4%) Reserve Fund	<u>\$14,820,846</u>	<u>\$17,499,013</u>	<u>\$18,043,680</u>
	Total Expenditures	<u><u>\$14,820,846</u></u>	<u><u>\$17,499,013</u></u>	<u><u>\$18,043,680</u></u>
	Revenues and Transfers:			
	Charges, Commissions, & Fees	\$0	\$0	\$0
	Other Governments	0	0	0
	Other Program Revenue	<u>0</u>	<u>0</u>	<u>0</u>
	Total Program Revenue	\$0	\$0	\$0
	Non-program Revenue	0	0	0
	Transfers	<u>14,820,846</u>	<u>17,499,013</u>	<u>18,043,680</u>
	Total Revenues	<u><u>\$14,820,846</u></u>	<u><u>\$17,499,013</u></u>	<u><u>\$18,043,680</u></u>
Positions	Total Budgeted Positions	0	0	0
Contacts	OMB Finance Manager: Talia Lomax-O'dneal Capital Investments Coordinator: Greg McClarin 222 Third Avenue North, Suite 550 38201		e-mail: talia.lomaxodneal@nashville.gov e-mail: greg.mcclarin@nashville.gov Phone: 862-6120 FAX: 880-2800	

Overview

The fund is used to finance small-to-medium size capital expenditures for GSD General Fund departments. Four percent (4%) of all original monies collected by the GSD General Fund (Fund 10101) during any year is placed in this reserve fund and is kept separate and apart from other funds of the government. This separate fund can be used only for the purchase of equipment for any department of Metro and for repairs to any building owned by any department of the Metropolitan Government. Larger capital expenditures are financed using notes or bonds in the manner discussed in the "Debt Service Funds" section.

The 4% Fund expenditure plan for FY 2003 will be included in the FY 2003 Capital Plan to be developed early in the fiscal year.

Revenues: Four percent (4%) of all original monies collected by the GSD General Fund (fund 10101) are transferred to this fund. Administratively, 4% is deducted from all GSD General Fund gross receipts except for revenues from other governments and certain other internal sources and transfer accounts.

The transfer of monies from the General Fund to the 4% Reserve Fund is in the budget as an expenditure account in the administrative section of the GSD General Fund.

Expenditures: This separate fund can be used only for GSD General Fund departments' expenditures for the purchase of equipment and for repairs to buildings.

Minimum Balance: Administrative policy is to maintain a \$500,000 balance in the fund at all times. The Council approved a policy of maintaining an additional \$500,000 balance in the fund, for a total balance of at least \$1 million.

USD Charter Provision: The Charter also allows the Council to establish by ordinance the same type of fund for the Urban Services District. This has not occurred.

Historical Information: The Charter originally required a five percent (5%) deduction from revenues. This was amended at an election held August 4, 1983 to four percent (4%).

Publication note: Although this is not a debt service fund, it is included in this section of the book because it is used for the purchase of capital equipment.

25104, 20115, 28315 Debt Service Funds-At a Glance

Mission	<p>To accumulate funds to repay principal (money borrowed) and interest due on general obligation bonds and notes issued by the government to finance capital projects (land, buildings. Equipment, etc.) with lives greater than one year. Three funds are used to account for this debt:</p> <p>25104 Schools Debt Service Fund 20115 GSD Debt Service Fund 28315 USD Debt Service Fund</p>																																																						
Budget Summary	<table> <tr> <th></th><th>2000-01</th><th>2001-02</th><th>2002-03</th></tr> <tr> <td>Expenditures and Transfers:</td><td></td><td></td><td></td></tr> <tr> <td>GSD General Fund</td><td>\$0</td><td>\$0</td><td>\$0</td></tr> <tr> <td>Debt Service Funds</td><td>\$139,748,472</td><td>\$152,622,454</td><td>\$162,707,219</td></tr> <tr> <td>Total Expenditures</td><td>\$139,748,472</td><td>\$152,622,454</td><td>\$162,707,219</td></tr> <tr> <td>Revenues and Transfers:</td><td></td><td></td><td></td></tr> <tr> <td>Charges, Commissions, & Fees</td><td>\$0</td><td>\$0</td><td>\$0</td></tr> <tr> <td>Other Governments</td><td>0</td><td>0</td><td>0</td></tr> <tr> <td>Other Program Revenue</td><td>0</td><td>0</td><td>0</td></tr> <tr> <td>Total Program Revenue</td><td>\$0</td><td>\$0</td><td>\$0</td></tr> <tr> <td>Non-program Revenue</td><td>127,652,140</td><td>124,882,808</td><td>136,209,271</td></tr> <tr> <td>Transfers</td><td>0</td><td>0</td><td>0</td></tr> <tr> <td>Total Revenues</td><td>\$127,652,140</td><td>\$124,882,808</td><td>\$136,209,271</td></tr> </table>		2000-01	2001-02	2002-03	Expenditures and Transfers:				GSD General Fund	\$0	\$0	\$0	Debt Service Funds	\$139,748,472	\$152,622,454	\$162,707,219	Total Expenditures	\$139,748,472	\$152,622,454	\$162,707,219	Revenues and Transfers:				Charges, Commissions, & Fees	\$0	\$0	\$0	Other Governments	0	0	0	Other Program Revenue	0	0	0	Total Program Revenue	\$0	\$0	\$0	Non-program Revenue	127,652,140	124,882,808	136,209,271	Transfers	0	0	0	Total Revenues	\$127,652,140	\$124,882,808	\$136,209,271		
	2000-01	2001-02	2002-03																																																				
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Positions	Total Budgeted Positions																																																						
Contacts	<p>Director of Finance: David Manning Phone: 862-6151 FAX: 862-6156 Financial Manager: Bob Lackey Phone: 862-6100 FAX: 862-6109 Capital Budget: Richard Bernhardt, Planning Commission Exec. Dir. Phone: 862-7173 FAX: 862-7209</p>																																																						

These funds are administered by the Department of Finance, and have no separate organization chart.

25104, 20115, 28315 Debt Service Funds-At a Glance

Budget Highlights FY 2003

The recommended budget contains no enhancements or revenues for debt service above those supported by the current tax rate. Debt service capacity is maintained as old debt issues are retired.

Overview

Debt Financing: Periodically, Metro borrows money to undertake selected capital improvements that are included in the Capital Improvements Budget and Program. This borrowing is done by issuing (or selling) bonds and notes – written promises to repay the debt at certain times and with certain interest. The specific improvements to be financed are listed in the legislation that authorizes the debt. The proceeds from the sale of the debt are used to pay for those improvements. Metro then repays the principal and interest over time to those who own the debt. The repayment process is called debt service.

Metro does not issue long-term notes and bonds to finance operating expenditures or deficits.

Types of debt: Debt generally falls into two categories, with a third becoming more common.

- General obligation debt is payable from taxes, and is backed by the full faith, credit, and taxing power of the government. There is no legal limit to Metro's use of general obligation debt, although issuance requires passage of a Council ordinance. Only general obligation debt is repaid from the three debt service funds (25104, 20115, and 28315).
- Revenue debt is often used to finance projects that will generate revenue. Part of the revenue generated by a project is used to service the debt on the project. It is accounted for through the enterprise or internal service fund that develops the capital project and receives its revenues.
- Limited obligation revenue debt is a newer hybrid form that normally operates as revenue debt, but is backed by certain non-property-tax revenues (defined in the bond covenants) in the event that there are not sufficient revenues to service the debt.

Interest earned by our bondholders is generally held to be exempt from federal and Tennessee taxation as income.

Structure: Metro has a variety of debt outstanding, typically in one of two forms:

- Bonds - long-term debt that usually matures over a period of 20-30 years; and
- Notes - shorter-term debt that is issued for three years, and renewable for an additional two terms of three years each. The usual total maturity is 3 to 5 years, although often these provide temporary financing and are retired by issuing bonds.

A small portion of the principal is repaid each year between issuance and maturity. This has two advantages: it approximately matches the maturity dates of bonds over the lives of the projects they fund, and it keeps Metro from having to make a big payment at one time.

Many bonds have "call" provisions that allow Metro to redeem the debt before its scheduled maturity. This is most often done when the debt being called is refunded by issuing new debt for the same period of time but at lower interest rates. The lower interest costs save Metro money over the remaining life of the bond issue.

Legal Limitations: There is no legal debt margin limitation on GSD debt. Section 7.08 of the Charter limits the USD total net bonded indebtedness payable from USD ad valorem taxes, after deduction of sinking funds for the payment of principal, to 15% of the USD assessed valuation of taxable property. Metro has used only 2.7% of that legal limit, as of June 30, 2000.

Bond Ratings: Metro's bonds have excellent investment-grade ratings from all three independent rating agencies (Moody's Aa2, Standard & Poor's AA, and Fitch AA+), reflecting the financial strength of the city. These ratings are based on both the city's financial health and available reserves for paying off debt. Each agency has its own rating system, and ratings of the three agencies cannot necessarily be compared to each other. For explanations of the ratings, visit each agency's web site.

Debt Policies: The following guidelines are used in managing debt service funds:

- USD general obligation debt is subject to the legal limitation noted above.
- Debt is not issued above the capacity provided by current revenue sources (including property taxes at the current rate) plus anticipated normal growth; debt is not issued in anticipation of a not-yet-approved property tax increase.
- When planning future debt capacity, normal revenue growth is projected conservatively.
- The financing of an improvement will not exceed its useful life. In a multi-purpose bond package, the package maturities will reflect the mix of project lives funded by the package; the average life of the bonds cannot exceed the average life of the projects.
- General obligation issues are sold by bid in public offering; the sale is awarded to the bidder with the lowest true interest cost.
- Bond issues may be considered for refunding when lower interest rates on the new bonds will result in a 5% present value savings over the old bonds. The term of the refunding bonds will not exceed the terms of the bonds being refunded.

Revenue Sources: Revenues for all three funds are detailed in the budget ordinance. The GSD and USD Debt Service Funds (funds 20115 & 28315) are funded primarily by a dedicated portion of the property tax levies. The GSD Debt Service Fund also receives \$3.2 million from the GSD General Fund (fund 10101) for stadium debt, and the Schools Debt Service Fund (fund 25104) receives substantial schools-related sales taxes.

Capital Expenditures and the Budget: The discussion of "Expenditures - Capital Improvements" in the Overview section of this book describes how these funds relate to the operating budget.

25104, 20115, 28315 Debt Service Funds-Financial

Debt Service Budgetary Funds

REVENUE, EXPENSE, & TRANSFERS:	FY 2001 Budget	FY 2001 Actuals	FY 2002 Budget	FY 2003 Budget
General Obligation Debt:				
General Services District (GSD):				
20115 GSD Debt Service	83,962,317	119,676,075	85,767,929	86,156,978
25104 MNPS (Schools) Debt Service	45,567,026	59,278,099	55,642,102	56,415,991
Total GSD General Obligation	129,529,343	178,954,174	141,410,031	142,572,969
Urban Services District (USD):				
28315 USD Debt Service	10,219,129	7,309,219	11,212,423	20,134,250
Total USD General Obligation	10,219,129	7,309,219	11,212,423	20,134,250
Total General Obligation Debt Service	139,748,472	186,263,393	152,622,454	162,707,219
Revenue Debt Service: *				
20237 Deberry Debt Service	2,306,178	2,306,178	2,302,375	2,098,781

* Revenue debt related to general fund departments only; does not include debt for enterprise funds or component units.

These funds have no budgeted positions